

Staff Accountant**Location:** Fonthill, Ontario**Reports To:** Partners, Principals, Sr. Managers, Managers**About Us**

At RBW LLP, we do more than provide assurance, tax, and advisory services, we take a relationship-first approach to help businesses and individuals thrive. As a progressive mid-sized public accounting firm in Niagara, we're passionate about delivering strategic insights and practical solutions to privately held businesses, not-for-profits, and individuals across a wide range of industries.

We believe in a culture of integrity, collaboration, and continuous growth. As we continue to grow, we're looking for talented professionals who are committed to excellence and eager to make an impact.

The Opportunity

We are seeking a knowledgeable and client-focused **Staff Accountant** to join our growing team. This role is ideal for someone who enjoys both technology and accounting, and who thrives on helping small businesses succeed through proper system setup and ongoing support.

Key Responsibilities

- Assisting our clients with their accounting software (primarily QuickBooks Desktop/Online)
 - Deliver technical support and troubleshooting for QuickBooks-related issues
 - Conduct periodic reviews (monthly, quarterly, annually) of client accounting data for:
 - Accuracy of financial reporting
 - Proper government remittances (GST/HST, payroll, etc.)
 - Reconciliations and month end or year-end closing procedures
 - Liaise with clients to identify accounting or system gaps and recommend solutions
 - Prepare client-ready reports and offer guidance on improving internal accounting processes
 - Preparing working paper files for compilation engagements; preparing corporate and personal tax returns; and other client services as may be assigned from time to time
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Qualifications for ideal candidate

- Degree or diploma in Accounting, Bookkeeping, or a related field (e.g. business)
- Experience working in a professional office setting
- Computer savvy with working knowledge of QuickBooks
- Experience in supporting accounting software for small businesses is an asset
- Understanding of Canadian tax remittances (payroll, HST, corporate tax)
- Excellent interpersonal and communication skills and strong English communication both verbal and written
- Highly organized, punctual, detail-oriented, and client-service driven
- Canadian driver's license and access to a vehicle as this role requires periodically attending client's businesses

What We Offer

- Competitive compensation and group benefits package, including a health spending account after 3 months.
- 3 weeks vacation plus paid Fridays off in July and August
- Professional development opportunities and mentorship
- Strong positive office culture
- Annual team building activities
- Exposure to a wide variety of clients and industries
- Opportunities to grow your career with a firm that values innovation and leadership

Apply Today:

The position is full time and is a new position to the Firm. Salary range is \$55,000 to \$65,000

Ready to take your career to the next level? Join a team that values expertise, integrity, and impact.

Please apply by submitting your **resume and cover letter** outlining your relevant experience and interest in the role via email to admin@rbwllp.com

RBW LLP is an equal opportunity employer. We thank all applicants for their interest, however, only those selected for an interview will be contacted.